



A. B. M. S. Parishad's

# SHRI SHAHU MANDIR MAHAVIDYALAYA

Parvati, Pune - 411 009

Estd 1960

NAAC Re-accredited (3rd Cycle) 'A' Grade (CGPA - 3.10)

• Affiliated to Savitribai Phule Pune University • Identification No. PU/PN/AS/014 (1960)



## Code of Conduct

### For Principal

- The Principal should ensure quality in education and academic activities.
- The Principal should chalk out policy and plan to execute the vision and mission of the college.
- The Principal should form various college level committees and appoint co-ordinators.
- The Principal should monitor financial matters efficiently.
- The Principal should motivate teachers to enhance their knowledge by attending various trainings.
- The Principal should ensure that the directions issued by Govt. and University are strictly complied with.



*M. Patil*  
**Dr. Vilas Patil**  
**Officiating Principal**



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## Code of Conduct

### For students

- Students should be punctual and should maintain discipline in the college.
- Student should attend the class at least 75%. Otherwise he/she is not eligible to appear for the examination, as per the university rule.
- Student is advised to utilize facilities available in our college properly.
- Student should maintain cleanliness in the campus.
- Student should maintain and conserve Green Campus.
- Student is advised to participate in all the programmes and activities conducted by the college.
- Ragging is strictly prohibited in the college campus.
- Student should not involve in any kind of illegal activities. Student is not allowed to use mobiles in the classroom, library building.
- Students are now allowed any electronic gadget in the examination hall.



*V. Patil*  
**Dr. Vilas Patil**  
Officiating Principal



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## Code of Conduct

### For Teachers

- Teacher should maintain dignity and decorum of the post.
- Teacher should perform his or her duty honestly.
- Teacher should actively involve with the students in co-curricular and extracurricular activities.
- Teacher should prepare teaching plan of the allotted subjects.
- Teacher should inculcate patriotism and discipline among students.
- Teacher should avail leaves with prior intimation
- Teacher should work towards betterment of the Institution.
- Teacher should be available for consultation to students.
- Teacher should not discriminate among students on the basis of Gender, Caste and Religion.



*M-a-Ai*

**Dr. Vilas Patil**  
**Officiating Principal**

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## Code of Conduct

### For Administrative Staff

- Administrative staff should look after student's admission and examination.
- Administrative staff should be well versed in e- administration
- Administrative staff should behave politely and compassionately with parents/guardians' administrative staff should develop co-operative and friendly relationship with faculty members
- Administrative staff should perform all professional activities through proper channels.
- Administrative staff should not involve in unethical practices administrative staff should not remain absent from duties without prior permission.
- Administrative staff should not engage directly or indirectly in any trade or business.



*V. Patil*  
**Dr. Vilas Patil**  
**Officiating Principal**